



including  
everybody

# Call for Expression of Interest for External Consultants for various roles – Proposal writer / developer / evaluator / Inclusion training

## 1. Introduction

We are SeeYou and have been committed to people with a (visual) disability in Africa and Asia for 40 years. They are among the most marginalized groups in areas where poverty is greatest. We see them and help with (eye)care and access to education and work. Together with them, the local community and with you. Because every person is valuable and precious.

**Mission:** Our mission is to achieve equal access to eye care, health care, education and livelihood for persons with disabilities.

**Vision:** Our vision is to contribute to a world in which persons with a visual impairment and other disabilities are seen, respected, and fully exercise their rights.

**Approach:** We are a global disability & development organization, breaking down barriers to enrich society and unlock the potential in all of us. Read more about our approach in the [strategy 2021-2024](#). SeeYou, Including everybody.

## 2. Purpose

To provide more services to our beneficiaries, effectively implement our strategic plan and secure more resources, we seek the services of qualified consultants. We expect consultants to support SeeYou with specific skillsets and additional expertise related to SeeYou thematic areas outlined in the strategy 2021-2024 and provide support with proposal writing for institutional funding opportunities.

Successful applicants will be contacted and offered opportunities to quote for short-term consultancies when appropriate opportunities arise.

## 3. Role of the consultant

The role of the consultant will be determined based on the activities, deliverables and duration of the contract. Various roles that we (regularly) seek are:

- A. Support in the pursuit of new institutional funding opportunities/proposal writing/development/meeting donor quality commitments
- B. Support in project/programme evaluation / overall baseline report / general assessment and development of tools to be used in implementation countries
- C. Support in disability mainstreaming organizational assessment / developing and delivering training modules / technical guidance/publications.



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#### **4. Requirements of the consultant**

We are looking for a consultant(s) who:

- Can make critical, balanced and fair observations and analysis;
- Have demonstrable experience with implementing humanitarian and/or international development projects and programmes
- Preferably has knowledge and experience with projects around (disability) inclusion;
- Can make critical, balanced and fair observations and analysis
- Has an excellent command of the English language;
- Has good writing and presentation skills;
- Has experience pursuing Institutional Funding opportunities (preferably European Union).

#### **5. Documents**

Your application should contain the following documents:

1. Cover letter
2. CV of the lead consultant with a clear description of previous experience
3. Company details and registration (or supporting evidence for freelance work)
4. Minimum one previous reports for each potential role selected (A or B or C) (preferable work samples for similar organisations).

#### **6. Planning and process**

Only applications that are complete will be considered. After the first selection, the applicant will be invited for a short introduction.

All unsuccessful candidates will be informed of the outcome, and their personal data will be deleted. Successful applicants have the right to request their personal data in accordance with applicable law. For example, you have the right to request a copy of your data, the right to rectify incorrect information, and the right to withdraw consent to keep your data.

The Expression of Interest will remain valid for one year.

#### **7. How to apply**

If you are interested, please send your documents to [vacancy@seeyoufoundation.nl](mailto:vacancy@seeyoufoundation.nl) with in the subject line "Call for Expression of Interest 2023". The deadline for this round of applications is Monday January 23, 2023. Any additional information can be requested by sending an email to the above mentioned email address.

Responding to this Call for Expression of Interest does not automatically lead to a concrete offer of assignment.